In attendance: Joe Turner, Hannah D’Arcy, Emily Nixon, Brodie Atkinson, Lucy Workman, Ben Rowan, Pip Strickland, Rob Anthony, Roxy Jarrold

**Marketing**

**Discussed:**

* T-Shirts
* They will cost £12.50
* £2.50 of that will hopefully be reimbursed if we raise enough money
* Colour chosen: Light Blue
* They will be ordered tonight
* Roxy will put bank details on private Facebook group so each member can send her money
* Go fund me
* Set it up now
* Wait until we have more of a show to set up kickstarter
* Social Media
* Facebook – Try and get 300 likes – everyone to keep sharing the page on occasion – everyone to invite friends from home to like the page – Everyone to like everything that is posted so that it reaches more people – we discussed changing the cover photo but decided to keep it until we have a production photo to use
* Instagram – doing ok – more relevant when we have production photos to share
* Twitter – Roxy has taken over – got 38 followers – Roxy to set up a twitter schedule – used for rehearsal photos
* Website – share the website when we can to get people viewing it
* Headshots
* Will Cummings?
* Brodie to ask Molly – discuss prices and a date

**Things to be followed up:**

* Go fund me – is it active?
* Update on social media
* Headshots – what has Molly said?

**Fundraising**

**Discussed:**

* Quiz
* Tuesday 14th March 2017 – not yet confirmed by The Swan
* Advertising – Facebook event – tiny postcard like flyers
* Price - £2 per person
* Maximum 6 people per team
* Topics – general knowledge – sport – news – celeb pics – music
* Name the teddy
* Decided not to do it
* Raffle
* Decided not to do it
* More fund-raising ideas
* Cater fund-raising to students
* Next production meeting – everyone to come with at least one fund-raising idea

**Things to be followed up:**

* Quiz – when/who to make it? Assign roles for the actual event
* Everyone’s fund-raising idea

**Tech**

**Discussed:**

* No email back from Martin yet
* Ben’s mood board ideas – Ben sent word document to group chat and talked us through his ideas
* Can we hand lights from the scaffolding?
* Projection onto smoke – childhood section?
* Darren mentioned running a workshop about this and shadows – Lucy to tell Ben when this gets arranged so they can attend

**Things to follow up:**

* Response from Martin

**Set, Costume and Props**

**Discussed:**

* No response from Martin yet

**Things to follow up:**

* Response from Martin

**Website**

**Discussed:**

* Rob set everyone up on the website so we can now start posting our blog posts – Rob to set Chloe up when she returns

**Miscellaneous**

**Discussed:**

* Everyone to ask parents about home videos we can used – need to be in digital format

**Next Rehearsal: Tuesday 28th February – 10am-12pm – Studio 1**

**Next Meeting: Friday 10th March – 10.30am-12pm – Tower Bar**